

How to register for InvoiceNow on Xero



What is “InvoiceNow”?

Electronic invoicing (or E-invoicing now known as InvoiceNow) is the ability to send an invoice digitally between the accounting systems of business suppliers and buyers.



The new way



1. Supplier



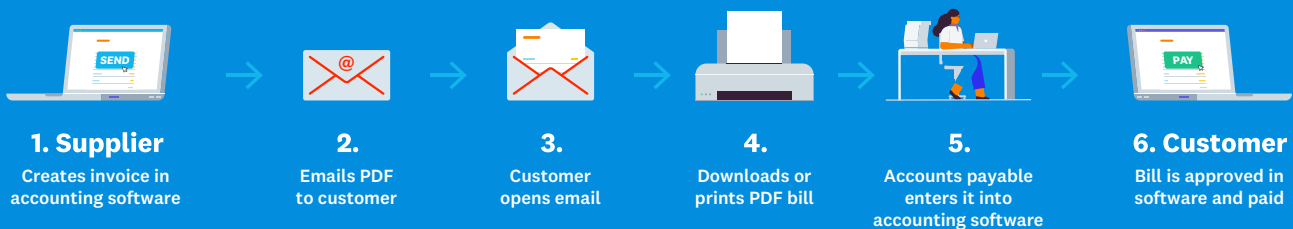
2. InvoiceNow

InvoiceNow removes most of the invoice handling steps both for the supplier and customer. They're transferred via a secure, dedicated network.

3. Customer

Sees the invoice within their software system ready to be approved and paid.

The old way



1. Supplier

Creates invoice in accounting software

2.

Emails PDF to customer

3.

Customer opens email

4.

Downloads or prints PDF bill

5.

Accounts payable enters it into accounting software

6. Customer

Bill is approved in software and paid

What are the main benefits of InvoiceNow to my business?

No lost invoices: Invoices are received directly in your customer's accounting system.

Less manual data entry and risk of errors: Invoices you receive on the InvoiceNow network appear automatically as a draft bill, in Xero for approval.

Get paid faster: Speed up your invoicing process – helping you get paid more quickly.



Does using InvoiceNow cost anything?

InvoiceNow comes free of charge with all Xero subscriptions.

Register for InvoiceNow and get \$200

The InvoiceNow Registration Grant provides businesses with a one-time payment of S\$200 ([terms and conditions apply](#)) upon first registration to the InvoiceNow network. After you've successfully registered, the payment of S\$200 will be made by IMDA to your **PayNow Corporate account** (so make sure your business is registered for PayNow Corporate).

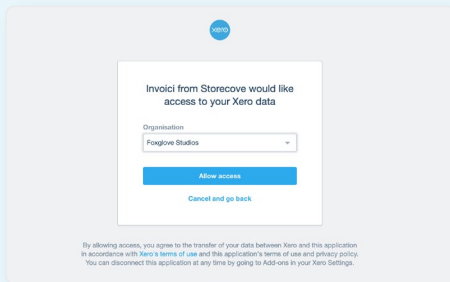
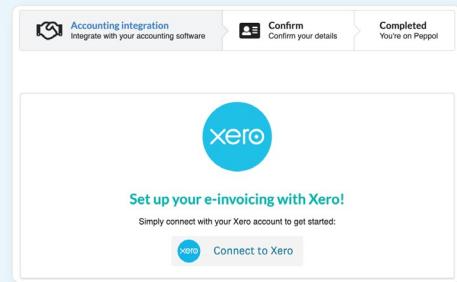
S\$200



Limited to the first 50,000 businesses only, so hurry!

Step 1

Visit the Invoici site and navigate to the [integration page](#) and click **Connect to Xero**.

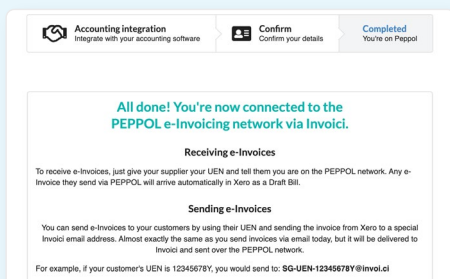
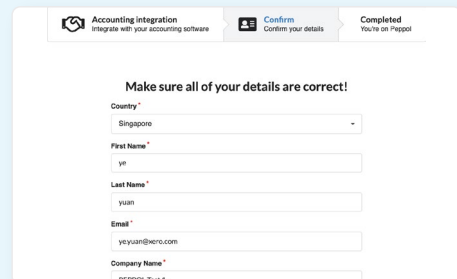


Step 2

Click **Allow access** and choose the Xero organisation to connect to Invoici from Storecove.

Step 3

Invoici collects organisational information from your Xero organisation. Review this information and ensure that a unique company identifier is entered in the appropriate field. This should be your organisation's UEN (Unique Entity Number).



Step 4

Once you're happy the information is correct, tick the checkboxes and click **Confirm Details**.

You'll see confirmation that your Xero organisation is now connected to the Peppol InvoiceNow network.

Ready to use InvoiceNow?

Follow the step-by-step [guide here](#)

**INVOICE
NOW**

